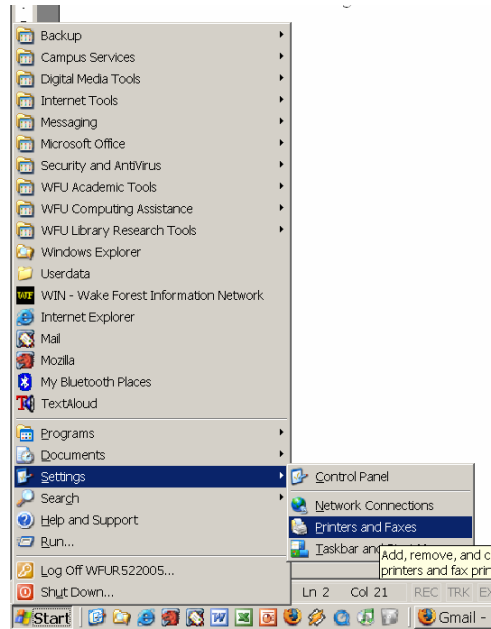
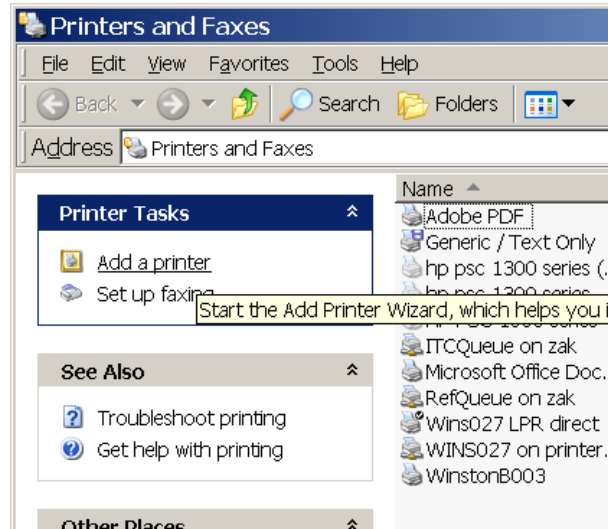


Goal: Add a TCP/IP based printer in Winston B003 Laboratory

1. Click “START” button
2. Click “Settings”
3. Click “Printers and Faxes”



4. Click “Add a Printer” on the left side of the “Printers and Faxes” window.

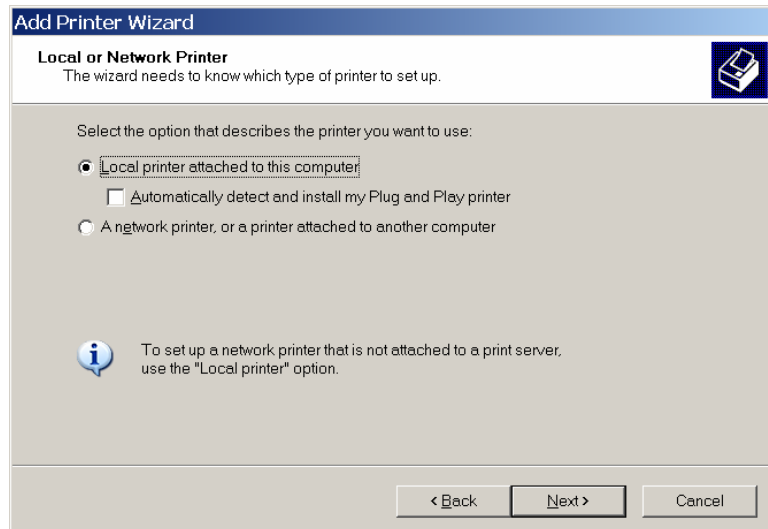


5. Click Next



6. Select “Local Printer Attached to This Computer”. Uncheck “Automatically detect and install my Plug and Play printer”.

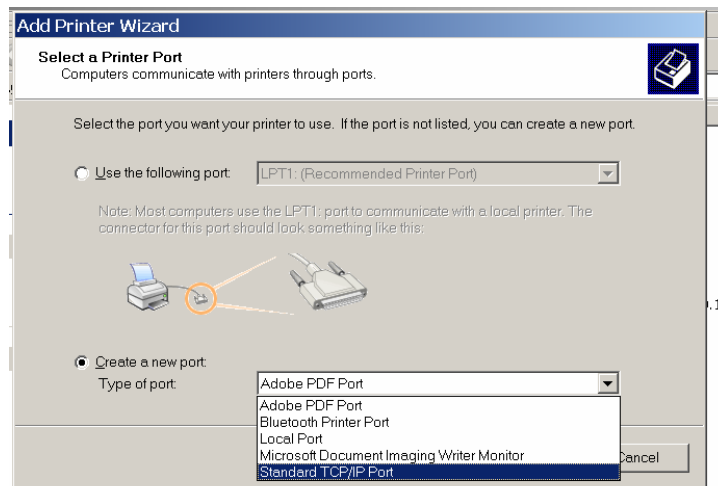
7. Click NEXT



8. Select “Create a new port”

9. Click the drop-down box and select “Standard TCP/IP” port.

10. Click NEXT



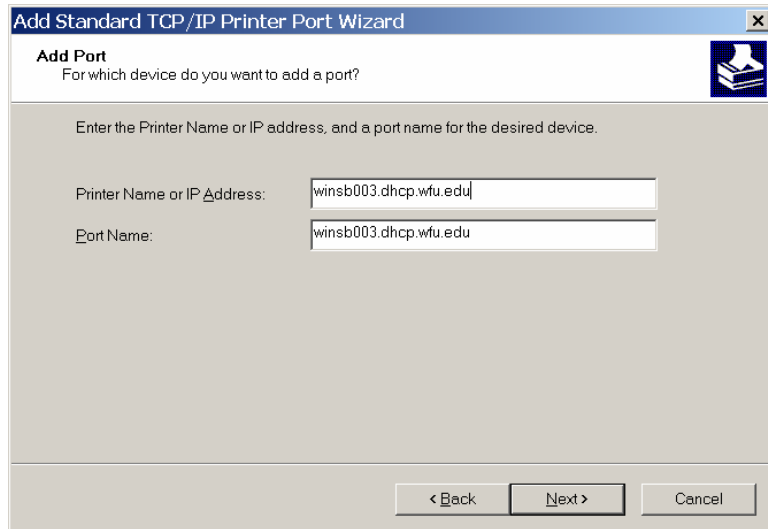
11. Click Next



12. IMPORTANT-- In the “Printer Name or IP Address” field, type in the following

“winsb003.dhcp.wfu.edu”

13. Click NEXT



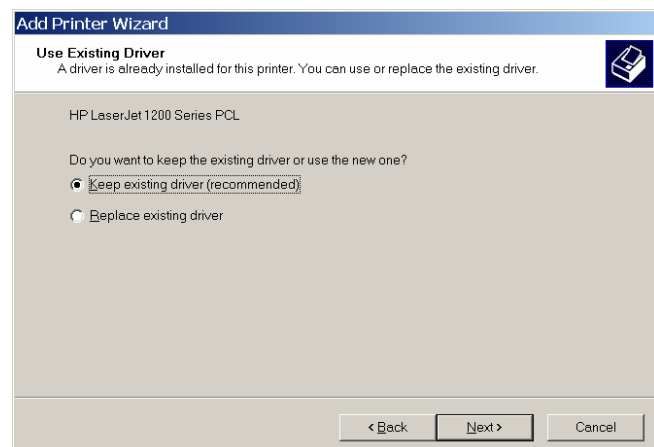
14. Click FINISH



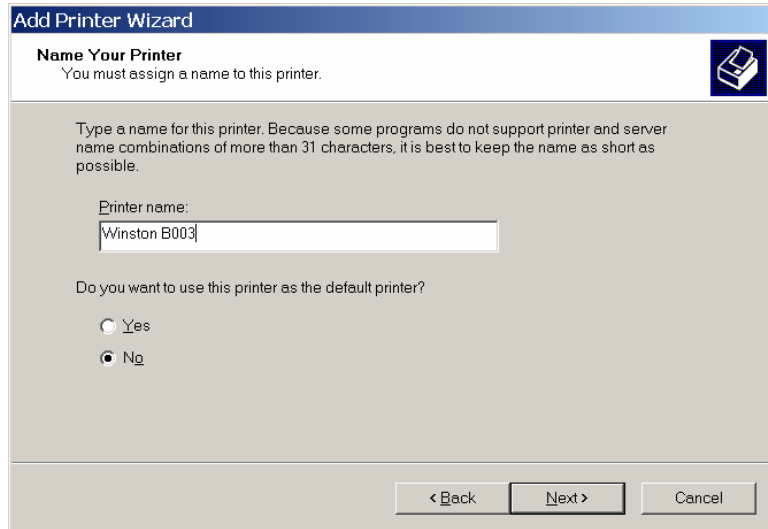
15. Select Manufacturer “HP” and model “HP Laserjet 1200 Series PCL” (though you can use a better driver you download from Hewlett Packard if you wish).

16. Click NEXT

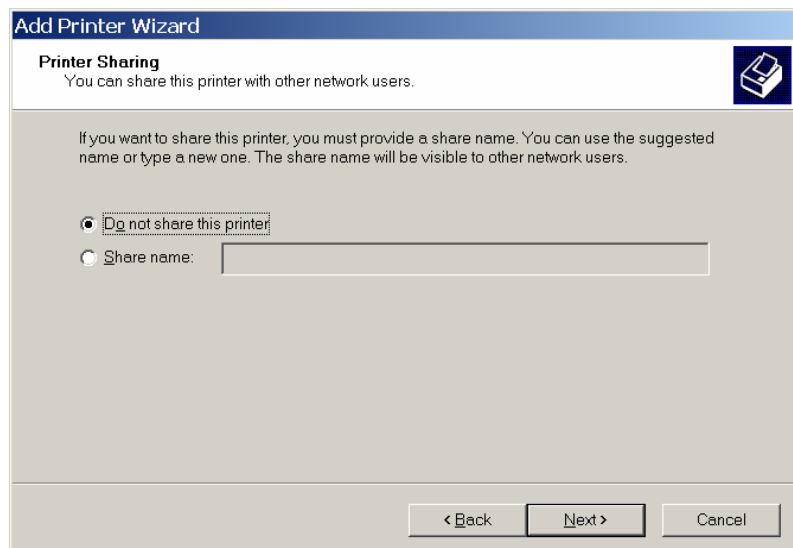
17. Optional: If you are asked “Keep Existing Driver” answer yes, unless you know you need a need to replace the driver.



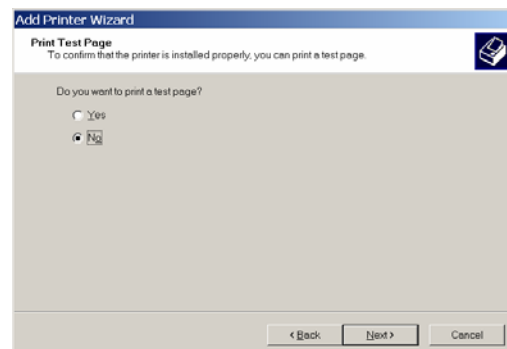
18. Rename the printer. A good choice would be “Winston B03 Lab” or something like that, to make it easy to remember.



19. Click “Do not share this printer”



20. Click “No” when asked to print a test page.  
21. Click NEXT



22. On the next dialog click FINISH  
CONGRATULATIONS, you should now be able to print on Wired or Wireless networks to the Winston B003 printer.